

# How To Set-Up Trail's End Unit Account

[www.trails-end.com/unit-registration](http://www.trails-end.com/unit-registration)

1. Click on "Register as myself" in center of screen.
2. If you currently don't have an user ID and password. Click on "I don't have an account." Answer all questions and then click "Continue" at the bottom of the form.
3. You should then receive an email from Trail's End with your Username and password.

## How to Place Unit Take Order & Show & Sell Order

[www.trails-end.com](http://www.trails-end.com)

1. Click on blue "Sign In" tab in upper right corner of website.
2. Enter in your provided Username and Password. You are now logged into the Leader Dashboard for your Unit.
3. Click on the "Popcorn Orders" tab on the left side of the Dashboard in the blue section.
4. Click on the blue "Order Popcorn" tab.
5. Click on the "Choose Delivery" tab next to the "2021 Selling Campaign" tab.
6. Choose "Take Order" if you are placing this first order. Enter in the quantity of containers (individual bags of popcorn) in the box that has "0". If you are NOT ready to submit your order you can "Save as Draft" and come back later to submit order.
7. If you are READY to place your order click "Submit" tab in the upper right corner of your order form.