

Parent Guide



FAMILY SCOUTING AT CUBWORLD

RANGE AND TARGET

GAMES

ARTS & CRAFTS



Middle Tennessee Council, Scouting America

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WWW.MTCSCOUTING.ORG

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Dear Parents and Leaders,

Resident Camp at Boxwell Reservation-Cubworld offers a unique, family, fun camping experience for you and your Scouting Family. We are sure you will leave with unforgettable family memories of Cubworld with your Scout. All you need to bring is your gear; we will provide the program, food, tent, tent, tent, cot, mat, and an exciting experience.

This year's theme is **American Tall Tales Adventurers!!**

Our summer camp experience is like no other as we want you to bring your whole Pack and Family to camp to have a fun Family experience and pick from one of our sessions of camp in the months of June! Please look at the dates in the parent's guide and plan your Summer of Fun with the

Middle Tennessee Council at Boxwell Reservation-Cubworld. The Cubworld staff are ready to bring you the best adventure this summer at Boxwell. However, each session of our summer camp is limited to 150 Scouts. So please plan your calendars accordingly and be sure not to miss on the **Fun**!

Registration is available at https://www.mtcscouting.org/familyscouting

Yours in Scouting,
Jason Flannery
Reservation Director



About Boxwell Reservation

Boxwell Reservation is located on Old Hickory Lake in Wilson County on State Highway 109, five miles south of Gallatin near LaGuardo, Tennessee. Its beautiful location features rolling hills with lots of great campsites and hiking trails. The surrounding waters are excellent for swimming, canoeing, fishing and other aquatic activities. For these reasons, and because of its central location, it was well chosen to meet the needs of Scout units in the Middle Tennessee Council. In 1952, the original site was located on what would become Old Hickory Lake. In 1957, the Middle Tennessee Council—through a special act of congress—acquired the title for 528 acres of land from the U.S. Army Corps of Engineers for a small fee of \$1.00. Subsequent purchases brought its size up to 1,273 acres.

There have been four "Boxwells": Linton, Tennessee (1921-29), Narrows of the Harpeth (1930-48), Rock Island (Charles E. Parish Wilderness Preserve near McMinnville) (1949-59), and the present one. In 1938, the Order of the Arrow's Wa-Hi-Nasa Lodge #111 was founded at the Narrows of the Harpeth. In 1951, the South's first Wood Badge course was offered at the Rock Island camp. Each "Boxwell" provided great outdoor experiences for boys and their adult leaders and made its own contribution to the camping traditions of the Middle Tennessee Council. Today's Boxwell Reservation on Old Hickory Lake reflected and accelerated the rapid growth of Scouting in Middle Tennessee. Many people worked hard to raise the funds and make the arrangements necessary to acquire and develop these camps. Boxwell Reservation is named for the late Mr. Leslie G. Boxwell, a distinguished Tennessean and Scouter.

In 1960, the first summer camp season at the present camp was held for hundreds of eagerly waiting Scouts. Nearly every kind of tree native to Tennessee can be found somewhere on the reservation, and animal life is plentiful. Some evidence exists to suggest that the ground beneath is honeycombed with caves, and it is believed that Indian and pioneer trails crossed it.

The camps within the reservation are named for other outstanding citizens and Scouters. The developed camps include Camp Stahlman, Camp Parnell, Camp Craig, Gaylord Cubworld, and the Percy Dempsey Camporee Site. Camp Light, Explorer Island, and Camp Beany Elam have been kept as wilderness sites. Boxwell Reservation is rich in tradition and widely considered one of the very best summer camp facilities in the United States.

Gaylord Cubworld was inaugurated on May 17, 1996. Cubworld is an awesome place where a Scout's imagination will soar. Cub Scouts, Webelos, parents, and leaders can enjoy a weekend stay or just a day at Gaylord Cubworld. Participants can experience one or all of the theme areas: Cub Fort, Native American Village, Cub-A-Lot Castle, Pirate Ships, and the Olympic Village.

Unit and Family Planning Calendar

Important Dates			
November 15, 2025 Summer Camp Kick off University of Scouting			
November 15, 2025	Registration Opens		
February 2026	Packs Commit to Sessions at Family Scouting		
February 2026	Scout Cards Sales Begin		
February	Attend Your Packs Family Scouting Kick-Off		
April 10, 2026	Campership Application Deadline		
April 25, 2026	Scout Card Sales End		
Mid – May	Camperships Awarded		
May 4, 2026	4, 2026 Early-Bird Registration Ends		
May 21, 2026	Pre-Camp Parents Conference Call		

Family Scouting Pricing/Schedule

This fee schedule is provided to assist you in planning for Family Camping. We have included all the fees for camp and program areas. "Pay these fees and pay no more."

	Deposit	Early Bird by 5/4/2026	Late Fee after 5/5/2026	Total
Registered Scout Cost	\$75.00	\$150.00	+\$25.00	\$175.00
Guest (adults/sibling) * no late fee for adults/sibling				

Camp Session	Dates	Final Payment Due	Camp Session	Dates	Final Payment Due
1	June 8-10	June 3	4	June 19-21	June 17
2	June 12-14	June 10	5	June 22-24	June 17
3	June 15-17	June 10	6	June 26-28	June 24

- \$75 Early Registration Deposit per Scout is due upon registration to reserve a participation slot.
- Each camp session will hold 150 registrants. Each Scout will receive a participation patch as part of their fee.
- If a deposit has been paid, the remaining balance per Scout <u>must</u> be paid on or before the following dates.
- A \$20.00 late fee will be added to all payments past final payment schedule. (all payments must be finalized by midnight of Final Payment date).

If not Paid by that date a \$20.00 late fee will be applied.

Campership Information

The Middle Tennessee Council offers Family Scouting at Cubworld Camperships for Scouts who would not be able to attend camp due to financial difficulties. Campership amounts will be granted based on the financial need of each applicant. Camperships are <u>not</u> transferable if the Scout cannot attend Resident Camp.

A Family Scouting at Cubworld Registration must be completed in addition to the Campership form to reserve the Scout's space in the desired session of camp.

- Turning in a Campership Application without also registering the Scout will not guarantee the Scout a space at camp.
- All Scouts who submit a Campership Application should be prepared to pay the \$75 deposit.
- Scouting teaches a Scout to be thrifty. Full Campership is rarely given and only in extreme cases; Partial camperships enable more Scouts to have the opportunity to attend Resident Camp.
- Applications for these Camperships are available at www.mtcscouting.org\campership.
- Submissions are due no later than 04/11/2026.
- Leaders and parents will be notified by mail of Campership approvals in Mid-April.

Refunds

- All refund requests MUST be submitted in writing to the Council Service Center no later than 10 days BEFORE your scheduled arrival at Camp.
- NO refunds will be considered after the 10-day mark! Any refund given will be less than \$75.00 per person Cancellation fee.
- No refund checks will be processed until August 2026. Exceptions will only be considered for medical reasons with a signed doctor's note.
- Fees are transferable to other Scouts, but it is up to the individual canceling to arrange for payment reimbursement from the replacement Scout.
- The Staff at Middle Tennessee Council must be informed of any fees that are transferred at least 10 days prior to arrival at Resident Camp. Fees <u>CANNOT</u> be transferred at check-in.
- To receive a refund, you must use the Council refund request form that is located in the Forms section of the Council website.

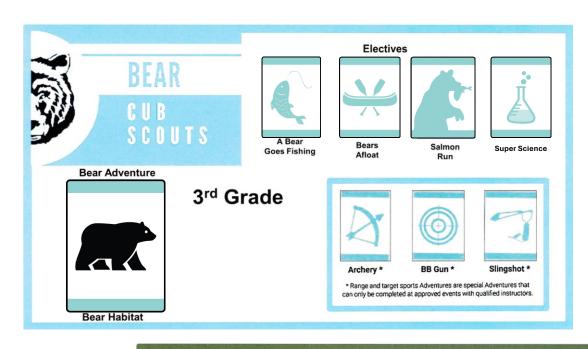
Cub Advancement at Cubworld

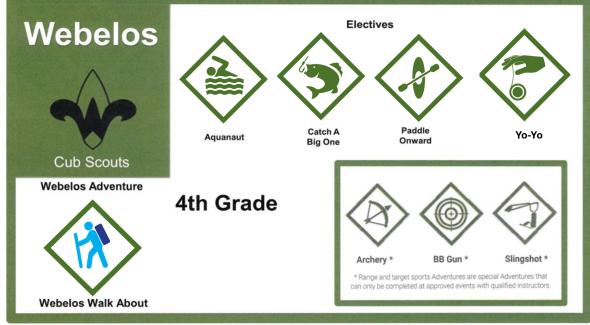
During Check in each Pack or Scout will be able to sign up for their classes. Each Scout will have the opportunity to work on four activity pins during camp if they choose too. This program will allow Scouts to work on core activities and electives to help them in their ranked advancements. We hope these classes will co inside with our Day Camp program throughout the Middle Tennessee Council.

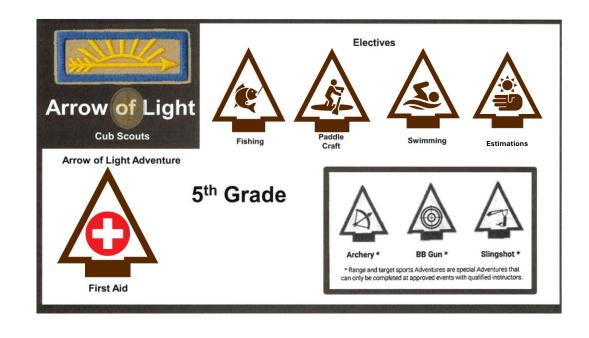
AOLs will also be able to join the AOLs walk on the last day of Camp. This is an opportunity for the AOLs Scouts to see what the Scouts BSA do during their time at Summer Camp.











Typical Family Scouting at Cubworld Schedule

	Day 1	Day 2		Day 3	
Camp Closed		7:00 am	Group A Breakfast	7:00 am	Group A Breakfast
		7:45 am	Flag	7:45 am	Flag
		8:00 am	Group B Breakfast	8:00 am	Group B Breakfast
9:00 am 11:00 am	Check in	9:00 am 10:15 am	Activity 2	9:00 am 10:15 am	Activity 4
		10:15 am 11:00 am	Pack/Family Time	10:15 am 11:00 am	Pack/Family Time Tour of Stahlman Interfaith Service
		11:10 am	Group B to Pool	11:10 am	Group B to Pool
11:30 am 12:20 pm	Group A Lunch Group B Swim Checks	11:30 am	Group A Lunch	11:30 am	Group A Lunch
12:30 pm 1:20 pm	Group B Lunch Group A Swim Checks	12:20 pm	Group B from Pool	12:20 pm	Group B from Pool
2:00 pm	Leaders/Parent Meeting	12:30 pm	Group A to Pool Group B Lunch	12:30 pm	Group A to Pool Group B Lunch
		1:40 pm	Group A from Pool	1:40 pm	Group A from Pool
3:00 pm 4:00 pm	Setup Camp	2:30 pm 3:30 pm	Open Program	2:30 pm 3:30 pm Open Program	
4:00 pm 5:15 pm	Activity 1	4:00 pm 5:15 pm	Activity 3	Camp Closed	
5:15 pm	Pack/Family Time	5:30 pm	Group A Dinner		
6:15 pm	Flag	6:15 pm	Flag		
6:30 pm 8:00 pm	Dinner (6:30 pm– 7:30 pm) Carnival	6:30 pm	Group B Dinner		
		8:15 pm	Meet at Flagpole		
8:30 pm	Star Party	8:30 pm	Campfire		
10:00 pm	Lights Out	10:00pm	Lights Out		

Resident Camp Check-In Information

Check-In: Check in time is between 9:00 am and 12:00 pm on your arrival day (Monday or Friday). DO NOT arrive prior to 9:00 am. The first meal provided is lunch. If you arrive after 12:00 pm you will *not* be able to visit the pool for swim checks until after the evening meal at 7:00 pm. Swim checks will be held at the pool. Parking is located in St**ahlman activity field.** Staff members will direct you in the appropriate direction.

Note: Packs are assigned to campsites and activity groups at check-in. If part of a Pack arrives later the same day, or the following day, they may be assigned to different campsites and different activities.

Report to Camp Check-In Table: With complete medical form(s) (Parts A and B) as well as copies of insurance cards for everyone staying at Boxwell. This includes all Scouts, Leaders, Siblings, and Adults. Medical forms will be returned at the close of camp upon Check-Out.

Vehicles in Camp

- No RVs or Pop-up camp trailers allowed on the Reservation, no exceptions.
- All parking must be confined to designated parking lots.
- No trailers will be allowed in campsites.
- Your camping equipment will be taken from the parking area to your campsite by our Cubworld Staff.
- Only camp vehicles and delivery trucks will be permitted beyond the parking areas.
- The speed limit is 24 miles per hour.
- No one under 18 will be allowed to drive on the reservation.
- Boxwell Scout Reservation takes the safety of each camper seriously and pledges to do the
 utmost to see that they have a safe and enjoyable environment to pursue the great ideals of
 Scouting.

It is PROHIBITED to drive a truck or trailer on camp property with youths or adults unrestrained in the back or on the sides.

This means NO RIDING IN TRUCK BEDS!

Adult Supervision

Cub Scout Programs - Overnight Exception: Cub Scout parents or legal guardians taking part in an overnight Cub Scout program with their own child or legal ward are not required to register as leaders. All adults must review the "How to Protect your Children from Child Abuse: A Parent's Guide" that can be found in the front of each Cub Scout Handbook. In addition, the parent or legal guardian must be accompanied by a registered leader at any time they are with youth members other than their own child/ward. All other overnight adults must be currently registered in an adult fee required position. https://www.scouting.org/health-and-safety/gss/gss03/

Pre-Camp Planning Meeting (Conference Call)

A Pre-Camp planning meeting will be held on May 21, 2026, for adult leaders attending all sessions of Family Scouting at Cubworld This meeting will start at 6:30 pm, this will be a conference call, information will be sent out prior to the call.

It is important that a representative from each Pack attending camp come to this meeting; any changes/updates will be announced in this meeting.

Parent/ Leaders' Meeting at Camp

The Parent/ Leaders' Orientation Meeting is held at 4:00 PM on the day of your arrival to review the schedule and plans while your group is at camp. There may also be other meetings held at times to be announced at camp. Do not leave your Pack or Den unless you are sure that there is proper supervision. If you cannot make the meeting, send a representative.

Guest (Adults and Siblings)

A fee of \$90.00 is charged per Guest (Adults and Siblings.) ALL participants are required to have an Annual Health and Medical Record Parts A, B1 and B2.

Camp Contact Information

Boxwell Phone Number: 615.977-5624

Health Lodge Phone Number: 615-977-5625

Camp Physical Address: 1284 Creighton Lane, Lebanon, TN 37087

In the event of needing to contact the camp during camp operation, please use the following contacts:

Jason Flannery—Boxwell Reservation Director, 615.294.0865 — jflannery@mtcbsa.org

Mail

The only way to guarantee that your Scout receives their mail while at camp is to send it with one of the adults attending with them. This adult can then give the mail to the camp staff who will deliver it every flag ceremony (raising & lowering). If you would like mail delivered in a specific order, please note the date of delivery somewhere on the envelope. Please avoid mailing your letters to the camp as the letters often arrive after the Scouts have left.

Visitors

The closing campfire for each session is a great family event! We encourage all family members to visit Boxwell Scout Reservation at this time to spend the evening with their Scout(s). Dinner will be served for all registered campers. Any family member that desires to have dinner with a Scout needs to simply stop at the camp office – Admin Building – sign in and pay for the meal. The cost for visitor's meals is \$6.00 for breakfast, \$7.00 for lunch and \$8.00 for supper, per person, per meal. Family Scouting Resident Camp: Visitors need to arrive between 4:00-4:30 pm to have dinner with their Scout(s). Please check with your group's leader for actual mealtime.

Pet Policy

NO PETS ALLOWED IN CAMP, NO EXCEPTIONS!!!

Flag Raising

Each evening the entire camp will assemble for flag lowering at the Dining Hall. Class A uniforms should be worn at flag lowering program. Only campers with complete Class A attire may participate in the color guard for flag raising and lowering.

Lost and Found

Lost and Found is in the Cubworld Dining Hall. Please ask the Program Director for assistance in the event of a lost item. The Middle Tennessee Council is not responsible for items lost or stolen while at camp.

Camp Staff Opportunities

Camp Positions are available on Boxwell Reservation's Resident Camp Staff for motivated Scouts and Scouters www.mtcscouting.org.

General Cleanliness

Let's be clean in everything we do. Hot showers are available for Scouts and Leaders. Help us keep camp, latrines, and shower houses clean. Trash barrels are in each campsite and throughout camp. Please remember to leave camp cleaner than you found it.

Trading Post

The Cubworld Trading Post will be open during key hours of the day, times will be posted outside the Trading Post. It is well stocked with Scout supplies, soft drinks, cold water, ice cream, snacks, and fun items for the Scouts.

Most Scouts will find their way to the Trading Post several times during their stay at camp. We hope that our Trading Post will enhance your stay and make for a very enjoyable camp experience. We recommend that each Pack establish a banking system with an adult banker to help safeguard the money that the Scouts bring to camp. We also accept Visa, MasterCard, American Express, and Discover.

Leaving Camp

NO ONE may leave camp property without first signing out. Please check with one of the Camp Directors or the Camp Commissioner for more details. A sign out/in sheet will be provided in the Cubworld Dining Hall.

Alcohol, Tobacco, and Drugs

An important way adult leaders can model healthy living is by following the policies on alcohol, tobacco, and drugs. Leaders should support the attitude that they, as well as youths, are better off without tobacco in any form and may not allow the use of tobacco products at any Scouting America activity involving youth participants. This includes the use of electronic cigarettes, personal vaporizers, or electronic nicotine delivery systems that simulate tobacco smoking. All Scouting functions, meetings, and activities should be conducted on a smoke-free basis, with smoking areas located away from all participants.

As outlined in the <u>Scouter Code of Conduct</u>, Scouting activities are not a place to possess, distribute, transport, consume, or use any of the following items prohibited by law or in violation of any Scouting rules, regulations, and policies: alcoholic beverages or controlled substances, including marijuana.

In addition, the Code of Conduct specifies that if you are taking prescription medications with the potential of impairing any functioning or judgment, you will not engage in activities that would put youth at risk, including driving or operating equipment.

Meal time

Prior to each meal, campers assemble at the dining hall with seating arranged by campsite. A rest period follows lunch. Field Dress (Class A) Uniforms should be worn for all evening meals

Dining Hall

Meals are served in our indoor, air-conditioned facilities. The dining hall is set up to serve the number needed for each meal period. The maximum number allowed by the Fire Code will determine the number of tables and chairs allowed for each meal period.

Procedure:

- Each table will appoint 1 clean-up monitor team per meal (1 Scout & 1 Adult.)
- The table you sit at during your first meal will remain your table throughout camp.
- At serving time, Scouts will enter Dining Hall and take a seat at their assigned tables.
- After everyone has been seated, announcements will be made, and grace will be said.
- After grace, the Dining Hall will be dismissed to line up for serving.
- Scouts will be allowed to refuse items and adults will be able to request additional portions as they walk through the line.
- Scout leaders will be asked to serve as monitors of the serving line. This monitor (Scout leader) will ensure that the Scouts are being served properly by the staff. Approximately 15 minutes prior to the end of the meal period, everyone will be encouraged to participate in a program (song or skit).
- Following the program, everyone will be dismissed except the table monitors.
- At this time the clean-up window will open, and monitors may return trays and clean tables.
- Please do not take any items to the clean-up window until the window has been opened after the program.
- Please DO NOT wear hats in the Dining Hall (unless for religious observance)

If you have special dietary needs, please inform us so that the appropriate provisions can be made prior to your arrival at camp.

Allergies are a growing concern in our society these days. To provide Scouts that have allergies with a good summer camp experience, we encourage those with allergies to consider bringing your own food.

We will help store and assist you in preparing you food if you bring your own food. If you have questions or concerns, please contact the Kitchen Director @ cynthia.sentell@sumnerschools.org.

Camp Security

An important aspect of youth protection at camp is controlling visitors in the camp. Scout uniforms are powerful validation symbols making anyone wearing one seem to be in the right place at a Scout camp. Unfortunately, almost anyone can obtain a uniform, whether or not they are registered members of Scouting.

Everyone in attendance at the camp must wear identification that signifies legitimate participation in the camping program. Wristbands, will be Boxwell's method. The importance of wearing this identification will be stressed when the unit checks in. It is not necessary to explain the youth protection aspect of this identification beyond its signifying a properly registered participant in the camp program.

All visitors to the camp must stop at the camp office and sign in. A guest book for this purpose will be maintained and positive identification required. A special visitor name tag will be given that will easily identify the person as a legitimate visitor. Upon conclusion of their visit, guests will sign out so that camp administrators will know who is on camp property at all times. Any time a person is spotted in camp without either a visitor's nametag, or camp participant wristband, that person should be escorted to the office to sign in (and so staff personnel may determine why that person is on camp property).

Health and Safety

Boxwell Reservation takes the safety of each camper very seriously and pledges to see that they have a safe and enjoyable environment to pursue the great ideals of Scouting. No bicycles, scooters, skates, or skateboards are allowed in camp. Closed-toed shoes (NO CROCS) must be always worn especially when attending the BB and Archery Range. The campsites are not equipped with electricity. Should you require a medical device which depends on a power source, you should plan to bring a battery pack or a small quiet generator.

A safe and enjoyable experience has always been the focus of Scouting. The camping experience at Boxwell Reservation is no exception. In the event of an emergency, Boxwell has immediate response capability with a Wilson County Emergency Management team located only three (3) miles away. We also have Medical Personal on the site working out of the Health Lodge. They can be contacted by radio 24 hours a day. If needed, a medical doctor is on call 24 hours a day and makes weekly visits to camp. He is supported by the Highpoint Health – Sumner with Ascension Saint Thomas located only five (5) miles from Boxwell. This facility offers a full array of state-of-the-art medical services. Emergency transportation by ambulance is only a radio call away and we have the facilities to land an emergency helicopter if necessary. The Wilson County Sheriff's Department makes random checks of our facility and stands ready to assist in the event of an emergency. The Health & Safety Committee along with the Camping Committee desires to make our campers more aware of the concerns created by insects at Boxwell.

Swim Test Requirements (For Aquatic Activities)

The swim classification (swim test) of individuals participating in a Scouting America activity is a key element in Safe Swim Defense and Safety Afloat. These swim classification tests are a foundational unit of the Aquatics Continuum. All persons participating in Scouting America aquatics are classified according to swimming ability. The classification tests and test procedures have been developed and structured to demonstrate a skill level consistent with the individual's circumstances in the water.

Swim Classification (Swim Test) are renewed annually. Swim checks will be conducted at the pool on arrival day. All Scouts and guest (leaders, parents, siblings, guest) are designated as swimmers, beginners, or non-swimmers, based on standardized Scouting America swim classification tests:

☐ Swimmer Test

Jump feet first into water over the head in depth. Level off and swim 75 yards in a strong manner using one or more of the following strokes: sidestroke, breaststroke, trudgen, or crawl; then swim 25 yards using an easy resting backstroke. The 100 yards must be completed in one swim without stops and must include at least one sharp turn. After completing the swim, rest by floating.

☐ Beginner Test

Jump feet first into water over the head in depth, level off, and swim 25 feet on the surface. Stop, turn sharply, resume swimming and return to the starting place. Anyone who has not completed either the beginner or swimmer tests is classified as a **nonswimmer**.

☐ Pre-Camp Swim Check

If you have taken a pre-camp swim test, please use the unit swim form on the website and follow all the steps to ensure you are not having to retake the test. Individuals will still have an orientation from our Aquatics staff on arrival day, but they will not have the chance to swim that day. You will receive your Buddy Tags at the waterfront.

Please take a copy of the unit swim form and work with the Aquatic Director at the pool to record your Scouts' swim test this year to use outside of summer camp activities. Please keep a copy of your swim test form to use throughout the year—MTC does not keep copies of these forms. The Aquatic staff reserves the right to re-test any Scout or leader at any time if the Aquatics Director is concerned for the safety of any participant.

Cub Aquatics Center

We are excited to offer many paddle craft activities at the Pfeffer Cub Aquatic Center. To participate in activities at the Cub Aquatic Center all participants must Pass the Swim Test.

Resident Camp Packing List

These following items are highly recommended for each participant to bring to resident camp. Ensuring that each of these items are brought to camp will ensure a safe, comfortable experience at Cubworld.

- Flashlight
- o Swimsuit
- o 2 Towels
- Scout Handbook
- o Pencils + Paper
- Jacket or Sweater
- Scout T-Shirts
- Personal Toiletries
- o Pillow
- Scout Uniform
- Neckerchief + Slide

- Sleeping Attire
- Sleeping Bag
- o Completed BSA Medical Form
- o Insect Repellent + Sunscreen
- 2 Pairs Closed Toed Shoes
- o 1 Pair of Pants
- o 2 Pairs of Shorts
- o 3+ Pairs of Socks
- Raincoat/Poncho
- Underwear
- o Reusable Water Bottle

In addition to the list of equipment above, leaders may want to consider the following items:

- Personal Folding Chair
- Personal Backpack
- Clipboard or Notebook
- Battery Operated Lantern
- Den/Pack Water Cooler
- Props for Campfire Skit
- Pack Flag

- o First Aid Kit
- Song Books
- o Camera
- Fishing Equipment
- Musical Instrument
- o Religious Book
- Portable Charging Batteries

